

Nautic Crew International, Inc. Resume for the Super Yacht Industry.

Your resume (c.v) is your best marketing tool so should represent your strengths, abilities and experience to a potential employer. Captains see many resumes so it is up to you to be concise and clearly show your experience without writing too much.

Structure:

1. Personal Details:

In the top left hand corner you should include the following details:

Name:
Email address:
Phone number:
Current location:
Citizenship:
Visas:
Date of birth:
Languages spoken:
Driver's License
Smoker or non-smoker
Tattoos or no-tattoos
STCW '95
ENG 1

2. Photo:

In the top right hand corner add a "head & shoulders" professional picture of yourself. Basically, you want a photo that is taken for your resume to represent you as a crew member/employee in the best light possible. A plain background, wearing a collared shirt, clean shaven, hair tidy, not too much jewelry and no sunglasses.

Nobody wants to work with overly serious or grumpy crew so a photo with a smile goes a long way. No photos of you being cut out with friends at a party or with your pets etc.

It must be noted that a photograph must be reduced in size so that it does not add to the file size of the overall resume. Sending a resume electronically should be much smaller than 1MB especially as agents are sometimes trying to send resumes to yachts in remote areas with limited bandwidth.

3. Objective:

Write a short, concise paragraph as to your short term objective and your long term goals. Try to include how you can add to a team rather than focusing on what you want to get out of the job. Try to sound positive and happy without sounding over-confident.

4. Qualifications:

List relevant yachting qualifications with the date completed as well as the name of the educational facility. Place this under "Yachting qualifications"
List non-yachting qualifications under "Other Education" or "Other Qualifications"

5. Employment History

Distinguish between Permanent Employment and Freelance/Temporary positions.

Under Permanent Employment list Yachting Employment and your Non-Yachting or "Land based" Employment. Start with the most recent position you had and work backwards date wise.

A clear way to represent your yachting experience is as follows:

M/Y Green Tea Stewardess Rotated duties with 3 other stewardesses between laundry, housekeeping, service. Completed Med and Caribbean Season	50m Trinity	April, 2009 – May, 2010
---	--------------------	--------------------------------

Put the name of the yacht first... either S/Y for sailing yacht or M/Y for motor yacht prior to the name. Then the size and build of the yacht. You can use feet or meters depending on what you are comfortable with... then the dates you were on the boat.

When describing your position of deckhand/stewardess etc. no need to go into too many details.. i.e. polishing, cleaning, detailing as this is what stewardesses and deckhands do.

Under Temporary or Daywork experience list the yachts and the dates. No need to expound endlessly on what you physically did as these are temporary positions.

M/Y Genevieve Stewardess – Daywork	130 ft Westport	August 15th – 19th 2010
S/Y Jolly Roger Stewardess – Charter	150 ft Perini Navi	July 30th – August 10th 2010

6. Hobbies/Interests

List should be to the point and short. Honesty is important but remember a resume is a professional representation. You want to put your most positive attributes forward.

7. References:

At least 3 recent references need to be listed. Name, email address and/or current phone number.

8. What not to do:

The words Curriculum Vitae at the top of the page.
The address where you normally live.
Do not use more than two fonts.
Do not keep on changing font size.
Do not use more than two colors.

9. What to do:

Always use a spell checker.
Always be accurate.
Always be concise.
Your CV should not be more than 2 pages generally.

REFERENCES:

Sally Walnut, Captain
M/Y Darags
Captain3@mydarag.com
+19546845657

Ron Watley, Captain
M/Y Lucky Me
rwatley@gmail.com
+33 625 564 5643

Rob Western, Director
Bodyworks Holistic Wellness Centre
rob@bodywork3s.com
+27 407 300 033

SAMPLE